TIN CAN BAY P-10 STATE SCHOOL

P & C COMMITTEE

ANNUAL GENERAL MEETING-Amended minutes

21st April, 2015

Meeting Opened 6pm

MINUTES TAKEN BY Jill Ranuve(Secretary)

Present: As per sign in registrar

Apologies: Adrianne Harries, Chris Wallis, Annette Bailey

Minutes of precious AGM :

: All 2014 Executives resigned from previous positions 12 Dec, 2014. Vice President moved overseas.

: 2014 minutes of AGM accepted

Moved: Sita Mannaert

Seconded: Jill Ranuve

Carried

Auditors Report :

: Not returned as yet. Insufficient documents supplied as per letter attached by Auditor.

: March P&C meeting documents will be tabled.

: Concerns raised about lack of statements, as this also allegedly happened at 2014 AGM.

: Auditors report not accepted at March Meeting

: Advise to be sought from P&C Qld, Education Qld financial Department and Current Auditor

Moved: Sita Mannaert

Seconded: Lisa Williams.

Carried (9 votes for 1 against)

Presidents Report:

: No report provided.
**P&C Membership:**
: All previous memberships lapsed.
: All new and renewing memberships moved and accepted.
Moved: Jenny Lumby
Seconded: Stacey Searle
Carried.

**Constitution:**
: 2014 Constitution adopted
Moved: Jill Ranuve
Seconded: Fred Clarey
Constitution Updates:
: New code of conduct
: Greater alignment to legislation
: School councils
: Rights to refuse membership
: 10 for AGM quorum
: 7 for General Meeting quorum
Moved: Jenny Lumby
Seconded: Stacey Searle
Carried

**Executive Committee Election:**

**President:**
: Lisa Williams nominated Jody Naulty
Seconded: Dave Arthur
Jody Naulty accepted

**Vice President:**
: Jill Ranuve nominated Lisa Williams
Seconded: Bev Wish-Wilson
Lisa Williams accepted

Secretary:
: Jodie Naulty nominated Jill Ranuve
Seconded : Bev Wish-Wilson
Jill Ranuve accepted

Treasurer:
: No nominations
: Not filled
: Will need to be advertised

: Incoming executives congratulated and welcomed
Move President and Secretary to be Cheque signatories
: Motion to change bank signatories to newly elected officers.
:Moved Stacey Searle
Seconded Bev Wish-Wilson

Sub – Committees
: In previous years a Volleyball Sub-Committee operated.
: Auditor concerns about transactions/holding money.
: financial report to be provided at every General Meeting
:$1099 held by Bev Wish-Wilson at her home now due to water sales over Christmas. John Jose requested this money be brought to the school ASAS.
: Money tins around town for collection.
: Process and procedures need to be put into place to operate sub-committee.

Volleyball Sub-Committee:
: Continues Moved Jill Ranuve
Seconded Bev Wish-Wilson
Carried

**Indigenous Sub-Committee:**

: Not operating under P&C, not a sub-committee of P&C
: School representative group

**Volleyball Sub-Committee:**

Chair
: J Dave Arthur nominated Bev wish-Wilson
: Lisa Williams seconded
: Bev Wish-Wison accepted

**Choir Sub-Committee**

Chair
: Jenny Lumby nominated Annette Bailey
: Stacey Searle seconded
: Annette Bailey accepted.

**Auditors Appointment:**

: Brown McCauley & Warren to continue as TCB P-10 SS Auditors
: Moved Jenny Lumby
: Seconded Lisa Williams

**2015 Student Protection Risk Management Strategy:**

: Adoption of this strategy.
: Blue card for volunteers (other than parents of students)
: Register maintained by P&C Executives and Principal.
: Moved Jodie Naulty
General Business – AGM

: None raised.

2015 AGM

: February suggested by Jodie Naulty.

: John Jose suggested March to allow time for paperwork to be gathered for AGM.

: Date set 8th March, 2016.

Moved: Stacey Searle

Seconded: Bev Wish-Wilson

MEETING CLOSED AT 6.50PM.