Dear Parents & Caregivers,

As Principal of our school I have no greater responsibility than to ensure the safety and wellbeing of our students whilst I hold a duty of care.

Two incidents this week and several observations lead me to seek your assistance, as a priority, to ensure their safety. "It takes the whole village to educate a child."

It is totally inappropriate and unacceptable for a parent to approach a child, who is not their own, whilst they are at school and question them, pass messages, harass or threaten them. Irrespective of what may have occurred between students or families inside or outside of school such an approach is unacceptable and legislation within the Education Act reinforces this. Schools are places of learning and should be a sanctuary of safety and wellbeing for our young people, free from the troubles which reside outside our school gates.

My team and I are very committed to this ideal and require the 100% support and cooperation of our community. If there are issues impacting on students and relationships at school, the most appropriate and effective means of dealing with this is to seek the assistance of the school, through appropriate and approved channels. We are happy to assist.

Entering School Grounds
To ensure the safety of our students I need to know who is on our school grounds at any time. This responsibility needs to be balanced with parents collecting students, particularly our younger ones, from classrooms and having discussions with teachers which is an important part of building a strong relationship and a positive and aligned school community.

I seek your support with the following protocols.

- Access to the school grounds for the purpose of delivering or collecting a child or meeting with the teacher is available: 8.00am to 8.30am and 2.30pm to 2.45pm
- Outside these times, all visitors, including parents and caregivers, must call at the office via the public entrance (facing the hall). Signing in and visitor identification will be required if the school is to be accessed beyond the office.
- When entering and leaving the grounds we ask that the main gate entrance, near the public car park, be used. As a matter of safety, please do not use the bus drop off zone or staff car park gate entries.

By working together in addressing the matters I have raised in this letter, we can ensure our students not only have a great 6 hours of learning each day but have their safety and wellbeing greatly enhanced and assured.

Yours faithfully

John Jose
Acting Principal